



### External Visa Request Form

This form is to be used by candidates who are interested in being considered for a work permit for seasonal employment.

Name\_\_\_\_\_ Country of Citizenship\_\_\_\_\_

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Season interested in working: Summer 20\_\_  Winter 20\_\_

Department interested in working:

Housekeeping  Culinary  Food Service

Ski Instruction (Winter Only)

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**Please attach copies of your:**

- passport page
- original H2B visa page in passport
- original I-94 card
- current I-94 card
- three recent pay stubs
- Social Security card
- Application for Employment

**Failure to submit these documents will result in your request not being processed.**

**Completion of this form does not guarantee your request. Your request is subject to federal regulations the resort has no control over and is dependant on the resort's final hiring decisions.**

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Human Resource Office Use Only

Date received by HR\_\_\_\_\_ HR Signature\_\_\_\_\_

Hire: Yes  No

Department\_\_\_\_\_

Type of Visa\_\_\_\_\_

Start Date of Visa\_\_\_\_\_ End Date of Visa\_\_\_\_\_